

# **CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 OCTOBER 2011 TO 31 JANUARY 2012**

1. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.
2. A 'Key' Decision is defined as:
  - 2.1 Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
    - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
    - a contract worth £100,000 or more; or
    - a new or unprogrammed capital scheme of £100,000 or more.
  - 2.2 Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
  - 2.3 Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless:
    - it is published in the Forward Plan;
    - five clear days have lapsed since the publication of the Forward Plan; and
    - if the decision is to be taken at a meeting of the Executive Cabinet, five clear days notice of the meeting has been given.
  - 2.4 The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.
3. The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of both elected Members, Officers and the public.
4. Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.chorley.gov.uk](http://www.chorley.gov.uk). Most meetings of the Council are open to the public and meeting dates are also on the Council's website.

**Gary Hall**  
**Chief Executive**

**Publication Date: 16 September 2011**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Earliest Date decision can be taken</b>	<b>Proposed Consultees</b>	<b>Method(s) of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representation s may be made to the following officer by the date stated</b>
Update on new Allotments	Executive Cabinet	Executive Member (Places)	20 Oct 2011	N/A	N/A	Report of Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday, 29 September 2011
Rural Housing Needs Survey	Executive Cabinet	Executive Member (Partnerships and Planning)	20 Oct 2011	Households within Rural parishes.	Survey.	Report of Director of People and Places	Director of Partnerships and Planning Tel: 01257 515323 lesley-ann.fenton@chorley.gov.uk Thursday, 29 September 2011
Private Sector Stock Condition Survey	Executive Cabinet	Executive Member (Partnerships and Planning)	20 Oct 2011	Private Sector Housing.	Survey.	Report of Director of People and Places	Director of Partnerships and Planning Tel: 01257 515323 lesley-ann.fenton@chorley.gov.uk Thursday, 29 September 2011

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Duxbury Park Golf Course	Executive Cabinet	Executive Member (People)	20 Oct 2011	Liberata, the Council's Property Services contractor, Glendale Golf.	Report.	Report of Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@c horley.gov.uk Thursday, 29 September 2011
Designated Public Places Order	Executive Cabinet	Executive Member (Places)	20 Oct 2011	Householders, businesses in the area, ward Councillors	Online	Report of the Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@c horley.gov.uk Thursday, 29 September 2011
Corporate Strategy Refresh 2011/12	Council	Executive Member (Policy and Performance))	15 Nov 2011	Strategy Group, Executive Cabinet, All Members, Residents	Report to be supplied to the consultees, Postal survey with residents	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 25 October 2011

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Budget principles	Executive Cabinet	Executive Member (Transformation )	24 Nov 2011	Councillors, Parish Councils, Members of the Public.	Report.	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 27 October 2011
Joint Insurance Procurement Tender	Executive Cabinet	Executive Member (Transformation )	24 Nov 2011	Joint Insurance Broker (Jardine LLOYD Thompson), Head of Governance.	Consultation and discussion during project development period.	Report of the Chief Executive  Joint Insurance Procurement Tender	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 27 October 2011
Capital Programme and Revenue Budget Monitoring 2011/12	Executive Cabinet	Executive Member (Transformation )	24 Nov 2011	Relevant budget holders/ Executive Member	Report	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 27 October 2011

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Treasury Strategies and Prudential Indicators 2011/12 to 2013/14	Executive Cabinet / Council	Executive Member (Transformation )	24 Nov 2011 6 Dec 2011	The Council's Treasury Advisor, Sector.	Report.	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 27 October 2011
Memorial Policy	Executive Cabinet	Executive Member (Places)	24 Nov 2011	Relevant stakeholders, Members.	Report.	Report of the Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@chorley.gov.uk Thursday, 27 October 2011
Review of Members' Allowances - Independent Remuneration Panel	Council	Executive Member (Transformation )	6 Dec 2011	Councillors	Consideration of the draft Members' Allowances Scheme, including recommendations of the Independent Remuneration Panel.	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Tuesday, 8 November 2011

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Local Development Framework Site Allocations Consultation Response	Executive Cabinet	Executive Member (Partnerships and Planning)	15 Dec 2011	Responses to consultation feedback will be contained within the report	Report	Report of the Director of Partnerships and Planning	Director of Partnerships and Planning Tel: 01257 515323 lesley-ann.fenton@chorley.gov.uk Thursday, 7 November 2011
Performance of Key Partnerships 2011 / 12 mid term	Executive Cabinet	Executive Member (Transformation)	15 Dec 2011	Key partners.	Report.	Report of the Chief Executive	Chief Executive Tel: 01257 515104 gary.hall@chorley.gov.uk Thursday, 7 November 2011